

Liberty Union VFW Post 3761

2155 Reynoldsburg Baltimore Rd.
Baltimore, Ohio 43105
740 862 4028

Rental Agreement Full Pmt due 14 days prior to event

Persons: estimate	Event: <u>Graduation</u>	Date of Entry: <input style="width: 80%;" type="text"/>
Contact: _____	Large Room	Reserved Date: <input style="width: 80%; background-color: #c8e6c9;" type="text"/>
Please Note:		Home: _____
<u>This is a VFW Facility, and VFW functions have priority.</u>		Work: _____
Your rented times are as listed below. Setup time are <u>not</u> guaranteed.		Cell: _____
Banquet Hours: _____		Fax: _____
Serve Dinner @: _____		e-mail: _____
I understand the above restrictions: _____		
_____ Signature of Contact Person		

NOTES	Room Rental	
1-4pm	Ballroom: \$ 400.00	
Will be in touch about sign rental	Sign Fee \$ 25.00	
No Cleaning deposit charged. This is an active member.	Small Room: \$ 75.00	\$ -
	Kitchen Use Fee: \$ 100.00	\$ -
	Subtotal:	\$ -

<u>Keg Price</u>	Qty	Brand	<u>12oz Servings</u>	Cost
Draft Beer \$ 150.00	1/2 Barrel	Budweiser, Bud Light	160	\$ -
\$ 70.00	1/4 Barrel	Budweiser, Bud Light	80	\$ -
\$ 150.00	1/2 Barrel	High Life, Miller Lite		\$ -
\$ 70.00	1/4 Barrel	High Life, Miller Lite		\$ -
		Other Beers		\$ -
		Subtotal:		\$ -

Cost/Hour	Hours	<u>Time</u>	<u>Bartender</u>
Bartender: \$ 15.00	0	_____	\$ -
Cleaning Deposit: \$ 100.00	0	_____	\$ -
Room Over Time: \$ 50.00	0	_____	\$ -
Repair Charge:			\$ -
		Subtotal:	\$ -

<u>Dinners available:</u>	\$/Person	Dinners	<u>1st</u>	<u>2nd</u>
T-Bone Steak or New York Strip	\$ 16.00	0		\$ -
Sirloin Steak or Ham Slices	\$ 14.00	0		\$ -
Pork Chop	\$ 14.00	0		\$ -
Swiss Steak - Cubed & Baked	\$ 12.00	0		\$ -
Chicken Breast - Baked	\$ 12.00	0		\$ -
		Total		Subtotal: \$ -

Pies offered:	Cost/Slice	Orders
Apple, Cherry, Peach	\$ 1.50	0
		Total
		0
		Subtotal: \$ -

Payment Date:	Check #	Amount			
	3728	\$ 100.00		Room Rental:	\$ -
	3742	\$ 125.00		Bartender Total:	\$ -
				Grand total:	\$ -
				Deposit:	
				Balance Due:	\$ -
		\$ 225.00	Manager: Mike Robison	Total Due:	\$ -

<u>The dinners include:</u>			
T-Bone Steak or New York Strip	Baked Potato or	Regular or Decaf Coffee	0
Sirloin Steak or Ham Slices	Whipped Potatoes w/Gravy		
Pork Chop	Vegetable	Ice Tea	0
Swiss Steak - Cubed & Baked	Tossed Salad	Water	0
Chicken Breast - Baked	Roll & Butter		
-dressing included	Sour Cream		

Liberty Union VFW Post 3761

2155 Reynoldsburg Baltimore Rd.
Baltimore, Ohio 43105
740 862 4028

Event: Graduation
Estimate 0 Date

Contact: 0

Bartenders

Sue Henry
Retta-Raquel McKibben
Kim Evans
Louise Richter

<u>Food List</u>	<u>Cost/per</u>	<u>#/per</u>	<u>Total</u>
Meats	862 8478	HomeTown Market	
T Bone New York		\$	-
Sirloin Ham		\$	-
Pork Chop		\$	-
Swiss		\$	-
Chicken		\$	-
Breads			
Rolls		\$	-
		\$	-
		\$	-
Vegetables			
		\$	-
		\$	-
		\$	-
		\$	-
Beverage			
Coffee		\$	-
Ice Tea		\$	-
		\$	-
		\$	-
Beer		\$	-
		\$	-
		\$	-
		\$	-
Other			
Cook	10	0	\$ -
Bartender	10	0	\$ -
Total Cost			<u>\$ -</u>
	Gross Profit:	\$	-
	Sales Tax:	\$	-
	Net Profit:	\$	-

Terms & Conditions:

No smoking within building or 25 feet of curtilage.

Deposit due upon signing contract. Deposit fee will be returned if there is not breakage, damage, or loss to the building contents, or additional expenses incurred due to event. If breakage, damage, loss, or additional expenses incurred exceeds \$100.00 the undersigned agrees to reimburse VFW Post 3761 for the excess within ten (10) days. **Deposit is non-refundable** due to cancellation. Rental charge - \$400.00 for up to seven hours. The charge for each additional hour or fraction there of is \$50.00. **The rental fee must be paid no later than fourteen (14) days prior to scheduled event, and is not refundable.** The charge for additional hours is due the day of the event.

Closing Times -Hall closes at Midnight. Caterer or renter must furnish their own tablecloths, dishes, silverware, cooking utensils, etc, Caterer is responsible for kitchen clean up if the kitchen is used/rented.

I understand and agree to the above terms and conditions